

Department of Health and Family Services
Division of Health
Bureau of Health Care Financing

March 1998

Wisconsin Medicaid Provider Handbook, Part P, Division I Issued 3/98

Part P, Division I Occupational Therapy Transmittal Log

This log is a convenient record sheet for recording receipt of handbook replacement pages. Delete old pages and insert new pages as instructed. Use this log to help eliminate errors and ensure an up-to-date handbook.

Each set of Part P, Division I, handbook replacement pages is numbered sequentially. This sequential numbering system alerts you to any missing sets of handbook replacement pages. For example, if the last transmittal number on your log is P-3 and you receive P-5, you are missing P-4. You may obtain copies of *complete* provider handbooks by completing the order form in Appendix 36 of Part A, the all-provider handbook.

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Introduction

HFS 101 through 108, Wis. Admin. Code, state statutes, and federal laws govern Wisconsin Medicaid. Medicaid provider handbooks identify the regulations and assist Medicaid providers to comply with requirements. Use the following handbooks when providing services:

- ➤ Part A, the all-provider handbook, includes general policy guidelines, regulations, and billing information applicable to all types of certified providers.
- ➤ Part P, Division I, the provider-specific handbook, includes information on provider eligibility criteria, covered services, payment methodology, prior authorization, and billing instructions.
- > The Provider Section of the Wisconsin Medicaid Managed Care Guide includes information on policy guidelines and regulations for AFDC/Healthy Start recipients enrolled in a Medicaid HMO.

Each provider is sent a copy of Part A, the all-provider handbook, the appropriate provider-specific handbook, and the Wisconsin Medicaid Managed Care Guide at the time of certification. Purchase additional copies of provider handbooks by using the order form in Appendix 36 of Part A, the all-provider handbook.

Read all materials before initiating services to ensure a thorough understanding of Medicaid policy and billing procedures.

Note: Refer to HFS 101 through 108, Wis. Admin. Code, for a complete source of Medicaid regulations and policies. In the event of any conflict between HFS 101 through 108, Wis. Admin. Code, and the handbook, the intent of the Wisconsin Administrative Code takes precedent. For additional copies of HFS 101 through 108, Wis. Admin. Code, write to Document Sales at the address in Appendix 3 of Part A, the all-provider handbook.

Additional laws and regulations relating to Wisconsin Medicaid include the following:

- Sections 49.43 49.497, Wisconsin Statutes
- ➤ Title XIX, federal Social Security Act and its enabling regulations, Title 42 Public Health, Parts 430-456

Definitions for common Medicaid terms and abbreviations are in Appendix 30 of Part A, the all-provider handbook, and in HFS 101 through 108, Wis. Admin. Code.

Wisconsin Medicaid is administered by the Department of Health and Family Services (DHFS). Within the DHFS' Division of Health (DOH), the Bureau of Health Care Financing (BHCF) is directly responsible for managing Wisconsin Medicaid. The DHFS contracts with an outside fiscal agent to provide health claims processing services including:

- Provider certification.
- Claims payment.
- Provider services.
- Recipient services.

EDS is the current Wisconsin Medicaid fiscal agent.